



SEASONAL

Maintenance checklist

Spring

INTERIOR

- Deep clean the home.
- Clean windows and repair any tears or damage to screens.
- Ensure air conditioning system is in working order.
- Check for moisture in basement and crawl spaces.

EXTERIOR

- Prune trees and shrubs, add mulch, and fertilize as needed.
- Test and repair outdoor faucets and irrigation systems.
- Clear out debris from gutters and downspouts.
- Check roof for damage, loose shingles, or leaks.
- Clean debris from foundation vents.
- Lubricate garage door rollers and door track/opener.

NOTES



Point Digital Finance, Inc. dba Point
 444 High St Fl 4, Palo Alto, CA 94301
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Summer

INTERIOR

- Reverse ceiling fans counterclockwise.
- Test security systems.
- Ensure sump pump and valves are working.

EXTERIOR

- Inspect decks, railings, windowsills, and steps for rot.
- Clean and apply a sealant to decks or patios.
- Inspect the grill's propane tanks, hoses, and burners.
- Clean pool and check water pH levels and filtration system.
- Address any summer pest issues like ants, bees, and mosquitoes.

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Fall

INTERIOR

- Remove window air conditioners.
- Insulate exposed pipes in unheated spaces.
- Clean out and inspect fireplace and chimney.
- Schedule annual furnace and heating system check-ups.

EXTERIOR

- Fertilize and re-seed lawn.
- Drain and disconnect outdoor hoses.
- Clean and store outdoor furniture and garden tools.

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Winter

INTERIOR

- Reverse ceiling fans clockwise.
- Inspect windows and doors for cracks or leaks.
- Look for signs of pests in the attic.
- Test the generator.

EXTERIOR

- Prepare outdoor spaces for snow and ice if necessary.
- Clear gutters as needed.
- Regularly inspect the roof.
- Get an annual chimney sweep and inspection.
- Stock up on necessary winter supplies.

NOTES





EVERY 3 - 5 YEARS

Maintenance checklist

INTERIOR

- Re-grout and seal tile.
- Reinforce or update insulation.
(especially in attics)
- Refresh weatherproofing materials.
(seals, weather stripping, and caulk)

EXTERIOR

- Repaint exterior surfaces as needed.
- Resurface driveways and walkways as needed.
- Replant or replace overgrown or dead plants and
refresh mulching.
- Refresh weatherproofing materials.
(seals, weather stripping, and caulk)
- Have septic tank inspected and pumped by
an expert.
- Have a professional inspect foundation for
damage or sinking.

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EXTREME WEATHER

Maintenance checklist

HURRICANE-PRONE AREA

- Update electrical system with a surge protector.
- Install impact-resistant windows and inspect or add storm shutters.
- Reinforce garage and entry doors with heavy-duty bolts or braces.
- Reinforce outdoor structures.

EARTHQUAKE-PRONE AREA

- Secure heavy furniture and appliances.
- Apply shatter-resistant film to windows.
- Install flexible gas connections.
- Install structural steel connectors and shear walls.
- Reinforce or bolt the foundation.

FLOOD-PRONE AREA

- Anchor outdoor equipment.
- Install backflow valves onto pipes.
- Raise electrical outlets, switches, fuse boxes, and other wiring at least one foot above potential flood levels.
- Add flood vents in foundation walls or garages.

NOTES

